

Information Systems for Management
Instructor: Dr. Alireza Ebrahimi

To All Students:

Hello, welcome to Information Systems for Managers (ISFM). I am your instructor, Dr. Ebrahimi and I am happy to work with you this winter semester. Please note that Information systems course is challenging, with different ways of teaching and learning. You need to spend more time to prepare and manage your own course material and interact with the classmates and the professor. We will have 7 modules and each module has approximately three days durations. The information about text book is listed below and you must have it in order to do the work. In each module you will see a reading summary, discussion and assignments. An assignment could be a written one page paper summary (learning through the module), a quiz (true/false questions- course, hands own Access/Excel/Programming) ,midterm (five page publishable paper -) or final (Ten page publishable paper -learning through the course).

The discussion/participation/ attendance has 35% of the course and simply you need to interact with your class on the assigned subject of the discussion, post, ask, or answer a question during each module (at least 5 entries scattered). Please feel free to contact me or email me(ebrahimia@oldwestbury.edu) or at my Gmail account (drebrahimidr@gmail.com) or call my cell 917-279-4432 (or text me).

I will list the modules soon and please visit my site www.drebrahimi.com for general information about the course.

Best regards,

Dr. Alireza Ebrahimi

Course Description:

Introduction to the concept of information systems as strategic assets of the enterprise utilized to achieve strategic advantage. Investigation is also made of the use of information systems at the tactical and support business levels. Technology is always discussed in terms of its interaction with human systems (socio-technical systems). The goals are to facilitate management decision processes and to exploit information technology for strategic advantage.

Information technology dominates our lives as we communicate, do business, shop or even study. An information system is the backbone of a business and increase productivity, profitability, improve customer service and manage day to day operation of a business. Learning the concept and fundamental of information system and its application leads to a competitive advantage and ensure the success of a business organization.

TEXT BOOK:

Introduction to Information Systems supporting and transforming Business, by Rainer Turban and Potter, 2007 ISBN978-0-471-73636-3 .

(The newer version is ok as well-Isbn# 978-0-470-47352-8 title: introduction to information systems 3rd edition author: Rainer & Cegielski)

Note: You may have the newer version. It is important to have the text, and please notify me as soon as you get the book.

Text Supplement:

Microsoft Office 2007: Essential Concepts and Techniques (Shelly Cashman)

C++ PROGRAMMING: EASY WAYS VOLUME ONE & two, ALIREZA EBRAHIMI, American Press

Grading:

Final course evaluation will be based on the following percentage weight of each type of Learning Activity:

Discussions (at least 4 entries per module, 7 modules 35%)

Writing Assignments (5 assignments*5%) 25%

Midterm and Final (Midterm 10%, Final 10%) 20%

Quizzes (4 * 5%) 20%

Total 100%

The numerical average of the four groups of grades will determine your final course grade:

90-100 = A

80 - 89 = B

70 - 79 = C

60 - 69 = D

59 and under = F

STUDENT RESPONSIBILITIES:

You are expected to attend all scheduled class sessions in order to maximize your learning. If you must be absent from a class, it is your responsibility to contact your instructor to obtain all missed assignments. You should also make arrangements to obtain the class notes from another student. You are also expected to do all assigned readings; to complete all homework, laboratory assignments, and projects; to take all required assessments (exams, quizzes) and to come to class prepared to participate in all activities.

ATTENDANCE POLICY:

It is understood that illness or unforeseen circumstances will, on occasion, prevent class attendance. Excessive absences and habitual tardiness in attending class may have an adverse effect on class performance, the final grade for the course, and could result in the student failing the course.

Finally, while in class, students are expected to behave in a manner that is respectful of other students' right to learn. Therefore, disruptive behaviors of any kind will not be tolerated and such behaviors could affect a student's final grade or result in the student being removed from the class.

MISSED EXAMS:

It is the responsibility of the student, to know when exams are being given. Exams that are missed will not be given a makeup unless a valid excuse is given for not being present for the exam. All missed exams will result in a zero for that exam. Only one make-up exam will be given for missed exams. There is no make-up for a make-up.

INCOMPLETE:

A grade of Incomplete (I) may be assigned by the instructor when:

Extenuating circumstances, such as accident or illness, make it impossible for the student to complete the course work by the end of the semester;

The student has completed most of the course work at a passing level;

The instructor expects that the student will be able to complete the remainder of the course requirements by the end of the following semester.

A grade of I remains in effect for one semester. A student must make appropriate arrangements with his/her instructor to complete the course requirements. The instructor will inform the student concerning the specific scope and nature of the work that must be completed. To certify fulfillment of course requirements, the instructor is expected to submit a letter grade by the end of the following semester. If the instructor does not submit a grade, the Registrar will automatically assign a grade of F unless the instructor submits a written request to the Registrar for an extension, or the student has filed an application for CR/NC, in which case a grade of NC would be assigned. Students who are completing an incomplete should not register for that course in the semester that they are completing the incomplete.

ACADEMIC MISCONDUCT:

The student is expected to complete the coursework on their own. Handing in someone else's work and copying of another student's paper during an exam is a violation of the Student Code of Conduct for the State University of New York at Old Westbury (see policies and definitions below).

ACADEMIC INTEGRITY:

The following policies and definitions were taken from the college catalog of the State University of New York College at Old Westbury:

As is the policy of all SUNY institutions, students are expected to maintain the highest standards of honesty in their college work. Any act which attempts to misrepresent to an instructor or College official the academic work of the student or another student, or an act that is intended to alter any record of a student's academic performance by unauthorized means, constitutes academic dishonesty. Cheating, forgery, and plagiarism are considered serious offenses and are subject to disciplinary action.

CHEATING:

Cheating is defined as giving or obtaining information by improper means in meeting any academic requirements. Examples of cheating, although not inclusive, include: Unauthorized giving or receiving of information for an examination, paper, laboratory procedure, or computer assignment (file or printout); taking an examination for another student or allowing another student to take an examination for you; altering or attempting to alter a grade either on graded work or in an instructor's records or on any College form or record.

PLAGIARISM:

Plagiarism is defined as the use of material from another author whether intentional or unintentional, without referencing or identifying the source of the material. If students have any questions as to what constitutes plagiarism, it is their responsibility to get clarification by consulting with the appropriate instructor.

ACCOMMODATIONS FOR STUDENTS WITH SPECIAL NEEDS:

If you have or suspect you may have a physical, psychological, medical or learning disability that may impact your course work, please contact Dr. Lisa Whitten, Director, The Office of Services for Students with Disabilities (OSSD), Academic Village, D112, Phone: 516-976-3009, Fax (516) 876-3005, TTD: (516) 876-3083, whittenl@oldwestbury.edu. The office will help you determine if you qualify for accommodations and help you get them. All support services are free and all contacts with the OSSD are strictly confidential. SUNY/Old Westbury is committed to assuring that all students have equal access to all learning activities and to social activities on campus.